Online Classroom Attendance with Microsoft Teams Code
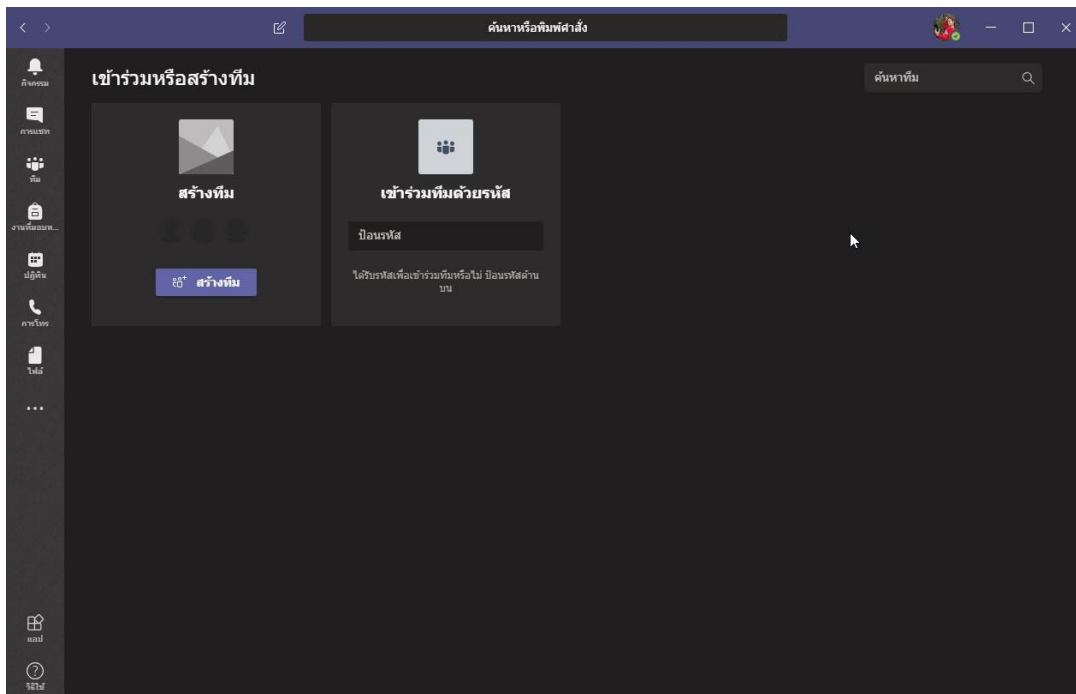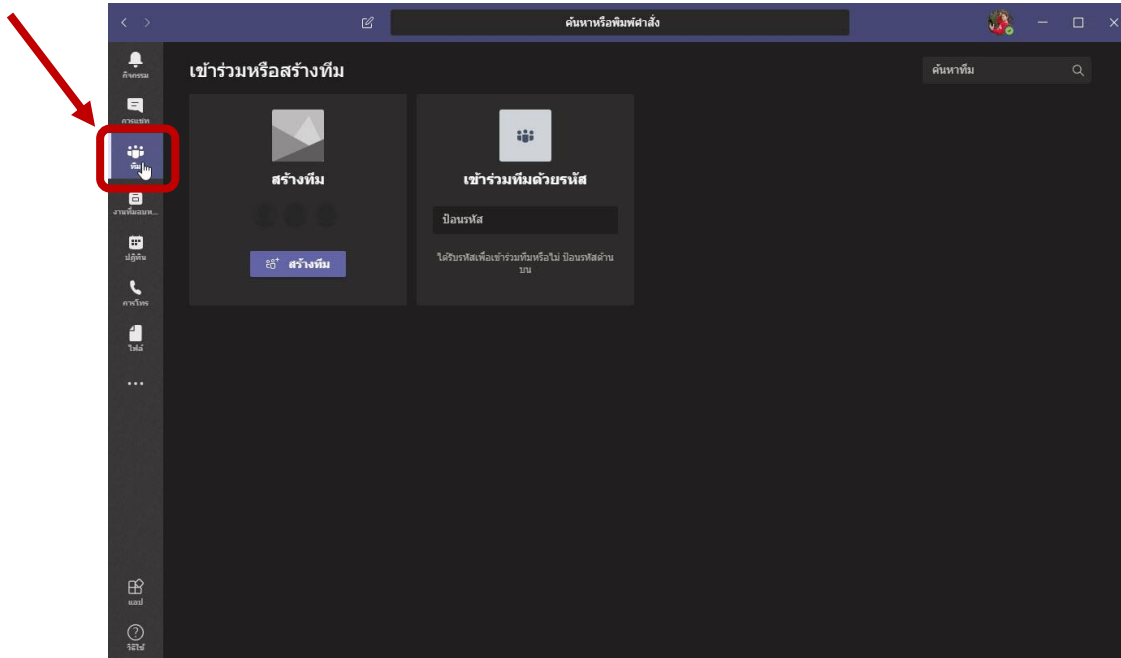
(For Students' Learning)

Once you have installed Microsoft Teams program and logged in, your device screen will appear below.

**Note..! "Team" will be referred to "online classroom" or "online examination room".
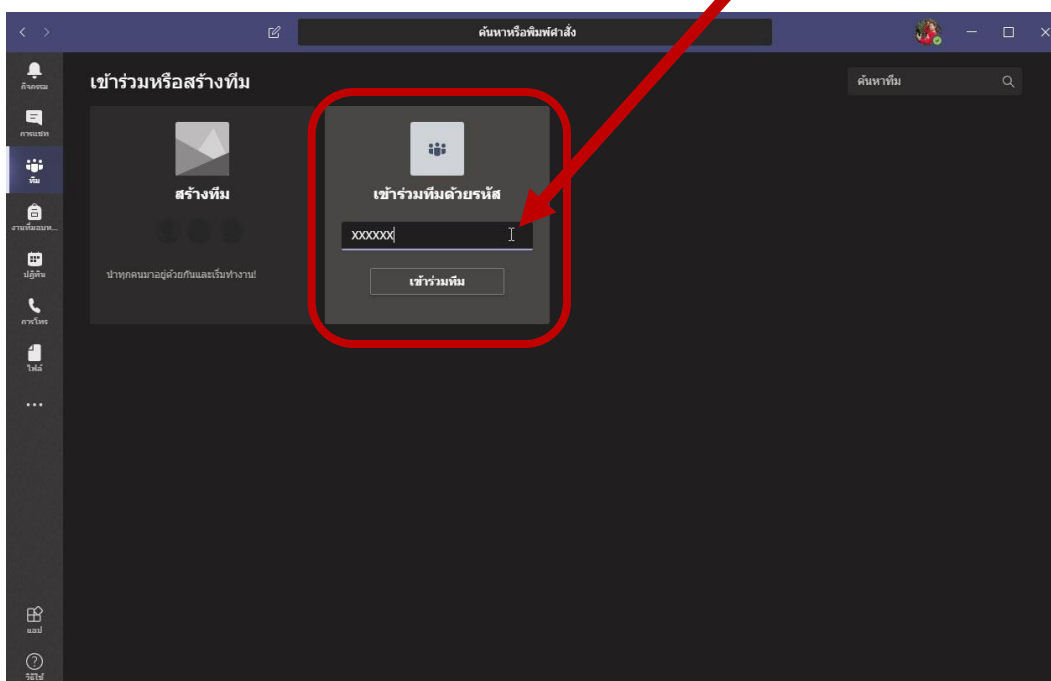
*In case you can't log in, check the manual again how to access the system.

1. In this example, we will use laptop to join the team. Once you have logged in, click the icon on the left side of the screen.

2. After that, fill in the code as shown in the picture.

3. Then the below window will appear for you to start learning.